

TOWN OF ST. GERMAIN
OFFICE OF THE CLERK
P.O. BOX 7
ST. GERMAIN, WISCONSIN 54558
www.townofstgermain.org

MINUTES TOWN BOARD MEETING: November 9, 2020

1. **Call to Order:** Chairman Ted Ritter called the meeting to order at 6:30 pm
2. **Pledge of Allegiance**
3. **Roll Call, Establish a Quorum:** Tim Clark, Jim Swenson and Ted Ritter along with June Vogel town clerk are in Community Center room 4 with 3 community members. Brian Cooper and Marion Janssen town treasurer in attendance via Zoom.us with 6 community members attending via Zoom.us. Tom Christensen is absent.
4. **Open Meeting Verification:** Mr Christensen re-posted the meeting agenda at three locations in town on Saturday, November 7, 2020 before 6:30 pm.
5. **Citizen's Comments – Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less.** Michael Lambrecht who lives on Lambrecht Lane off of Heeler Road, asking for clarification to sell property. Is Lambrecht Lane an easement road as maps shows proposed town road. If it is private land it is appropriate for it to be taxed. Advised to go to the County Register of Deeds to find out who owns it, if taxes are being paid and if there is an easement on it.
6. **Discussion /Action Items:**
 - a. **St Germain Chamber of Commerce, parade permit request for their 2020 Holiday Parade. The** Chamber applies for the permit, need the Chairmans signature on it to submit application. Motion by Cooper to allow town chairman to sign application for Christmas parade for the detour permit for the Chamber of Commerce; second Swenson. Discussion: Independence day parade was canceled due to COVID and large crowds. Numbers are spiking in area, 75 positive since Friday. Concerns are in that aspect. Safety precautions, limiting candy throwing. About 200-250 attend, most sit in their cars. Fire Chief indicated they will not open fire department. Fire Department will allow tables outside for cookies and hot chocolate with abbreviated tree lighting ceremony. Given all of the concerns that caused us to be cautious during this, the only thing that has changed is the pandemic has a greater local presence. Concerns being the gathering at Fire Department and craft show during the day, groups of people gathering. Only authority at board level is to approve or not approve parade permit application. By roll call vote: Cooper – yes; Swenson – no, Clark – no, Ritter – no. Motion fails.
 - b. **Review UDC inspector contract due to renew 02/14/2021.** Mr Ritter has had second hand complaints of Mr Baas. Should we reach out to some of the contractors who are doing work in St Germain and other towns where there is a different inspection to compare? Suggest to put inspection contract out for bid again. Motion by Clark that we put the UDC inspection contract out for bid; second Swenson. Discussion: By invite or published in newspaper; suggested by publication. By roll call vote: Cooper – yes, Swenson – yes, Clark – yes, Ritter – yes. Mr Ritter will proceed with getting this out for bid.
 - c. **Public comments and adoption of revised Chapter 12 – Accommodations Tax.** No public comments received by clerk or board members. Motion by Ritter that the Chapter 2 accommodations tax as approved tentatively at the October meeting hereby now be adopted; second Swenson. Discussion: None. By roll call vote: Cooper – yes, Swenson – yes, Clark – yes, Ritter – yes.
 - d. **Approve 2020 Room Tax Budget item addition for River Trail in the amount of \$500.00.** Budget workshop realized the River Trail was on the budget and should be coming from room tax; transfer from general account to room tax. Motion by Swenson to transfer the River Trail amount of \$500 from general account to the room tax account; second Cooper. Discussion: For bike trail expansion from St Germain to Eagle River. This has been approved for 2020, correcting the clerical transfer. By roll call vote: Cooper – yes, Swenson – yes, Clark – yes, Ritter – yes.
 - e. **Approval of past meeting minutes.** Motion by Cooper to approve meeting minutes of October 27, 2020 and October 29, 2020 as presented; second Swenson. Discussion none. By roll call vote: Cooper – yes, Swenson – yes, Clark – yes, Ritter – yes.
 - f. **Cemetery Sexton's Report.** Discussion on cemetery sustaining itself financially without being a burden to taxpayers and Public Works reimbursed to offset Public Works expenses. The cemetery has been in operation one summer and one fall under the Town and operationally is going well. Marion and June have worked together and suggestion was to have set fees for opening and closing of graves and

cleaning the cemetery to be paid back to Public Works. June and Brian will get together to come up with fees to be presented to the board at the December meeting, which will allow for appropriate transfer of funds to Public Works before the end of the year.

- g. Treasurer’s Report. Balance General Account as of 10/31/2020:** \$87,974.06; Room Tax Account \$202,540.35; Lakes Committee Account \$17,373.56; Skateboard Park Fund \$2,849.98; Bike & Hike Trail \$54,844.23; mBank Money Market \$77,586.41; Playground Equipment Fund \$1,502.71; Public Works Equipment Fund \$17.25; Fire Department Restricted Account \$18,984.48; Fireworks Donation Account \$1,788.00; Hometown Bank Ambulance Acct \$11,845.12; Fern Ridge Trail Savings \$5,622.98; Road Work Savings \$143,648.36; Cemetery Savings Account \$79,982.88; Community Development Account \$36,432.21; Golf Course General Account \$342,440.68; St. Germain Ambulance Fund \$100.29; Awassa Trail Fund Savings \$5,541.69; Fire Dept Donation Account \$788.25.

Fall 2020 loan should be in checking around December 4th, slight delay due to Thanksgiving week.

- h. Payment of bills.** Motion by Cooper to pay the bills as presented with exception of for Pitlik and 27289 to Brian Cooper; second Swenson. Discussion none. By roll call vote. Cooper – yes; Swenson – yes; Clark – yes; Ritter – yes. Motion by Clark to pay 27289 to Brian Cooper; second Swenson. Discussion none. By roll call vote. Cooper – abstain, Swenson – yes, Clark – yes; Ritter – yes.

7. Report of the Standing Committees

- a. Independence Day Celebration Committee** Next meeting November 10, 2020 at 5:30. Per ATV Club (Gary Penner and Jack Bourgeois) Jeff Sauer is asking to be replaced as ATV representative. Town Board needs to make appointment of this change. ATV club will discuss who replacement will be and present to town.
- b. Lakes Committee** Nothing to report, no meeting recently.
- c. Non-Motorized Recreational Trails Committee** Awassa and Fern Ridge have been blown and cleared of leaves. Reroute at Fern Ridge for snowmobile club/ATV club has been completed. The pad at the end as it meets Forest Lane will be completed in the spring. Gates were put up this weekend at Fern Ridge at both ends. Bike and Hike trail still open, will cover signs next week leading up to hunting season. All ATV signs have been taken care of for the season.
- d. Parks and Recreation** Did not have a meeting. Update on the fence. Sod was pulled, depends on weather for completion. Parks and Recreation needs to post meeting minutes and have approved by committee. Per Clark, Karen Anderson is working on organizing and getting minutes posted.
- e. Zoning Committee** Approved 2 land divisions. First - Conner land company approved for rezone; no concerns from zoning or county. Completion is nearly complete from 2 parcels to 4 parcels. Second - Pride of the North converting to condominium style ownership. All questions answered to full satisfaction. Preliminary review by county with no objections. Pride of the North has been renamed Birchwood Resort Condominium.
- f. Sexually Oriented Business Committee** Reconvened to look at signage. Learning what can and cannot be put into a sign. Committee looking at whether the town should have a sign ordinance. Draft created in 2016 that never made it to the town board, reviewing in light of recent US Supreme Court ruling. Does this become responsibility of a sign committee or SOB committee.
- g. Community Wildfire Protection Committee** Has not heard back from Laura at DNR, not sure if approved to be in program. Have not yet had a meeting, no committee members.

8. Reports from Lake Districts and Other Organizations. None.

9. Next Regular Town Board Meeting Date – Monday, December 14, 2020, 6:30 PM, Community Center Room #4

10. Adjourn: Mr Ritter adjourned the meeting at 7:45 pm

Town Clerk

Chairman

Supervisor

Supervisor

Supervisor

Supervisor